

## **Appendix of Organizational Materials**

## **Appendix Tab 1**

## 2016/17 Executive Committee

**Anne McGinness Kears**

*President*

**Motley Rice LLC**

28 Bridgeside Boulevard

Mt. Pleasant, SC 29464

(843)216-9140

Fax: (843)216-9655

Email: akearse@motleyrice.com

**Beth E. Terrell**

*Secretary*

**Terrell Marshall Law Group, PLLC**

936 N 34th Street, Suite 300

Seattle, WA 98103

(206)816-6603

Fax: (206)350-3528

Email: beth@terrellmarshall.com

**Tara D. Sutton**

*President-Elect*

**Robins Kaplan, LLP**

800 LaSalle Avenue, Suite 2800

Minneapolis, MN 55402

(612)349-8577

Fax: (612)339-4181

Email: tsutton@robinskaplan.com

**Brad J. Moore**

*Immediate Past President*

*The Public Justice Foundation and*

*Executive Committee Member*

**Stritmatter Kessler Whelan Koehler Moore**

**Kahler**

3600 15th Avenue W., Suite 300

Seattle, WA 98119

(206)448-1777

Fax: (206)728-2131

Email: brad@stritmatter.com

**Michael L. Pitt**

*Vice-President*

**Pitt, McGehee, Palmer, Rivers & Golden, PC**

117 W Fourth Street, Suite 200

Royal Oak, MI 48067

(248)398-9800

Fax: (248)398-9804

Email: mpitt@pittlawpc.com

**Esther E. Berezofsky**

*Past President*

**Williams, Cuker & Berezofsky, LLC**

210 Lake Drive East, Suite 101

Cherry Hill, NJ 08002

(856)667-0500

Fax: (856)667-5133

Email: eberezofsky@wcblegal.com

**Eric L. Cramer**

*Treasurer*

**Berger & Montague, PC**

1622 Locust Street

Philadelphia, PA 19103

(215)875-3009

Fax: (702)995-4658

Email: ecramer@bm.net



**Robin L. Greenwald, Esq.**  
*Executive Committee Member*  
**Weitz & Luxenberg, PC**  
700 Broadway  
New York, NY 10003  
(212)558-5802  
Fax: (212)344-5461  
Email: rgreenwald@weitzlux.com

**Preston C. Tisdale, Esq.**  
*Executive Committee Member*  
**Koskoff, Koskoff & Bieder, PC**  
350 Fairfield Avenue  
Bridgeport, CT 06604  
(203)583-8634  
Fax: (203)368-3244  
Email: ptisdale@koskoff.com

**Roger L. Mandel**  
*Executive Committee Member*  
**Lackey Hershman, LLP**  
3102 Oak Lawn Avenue, Suite 777  
Dallas, TX 75219  
(214)560-2201  
Fax: (214)624-7547  
Email: rlm@lhlaw.net

**Janet R. Varnell**  
*Executive Committee Member*  
**Varnell & Warwick, PA**  
P.O. Box 1870  
Lady Lake, FL 32158  
(352)753-8600  
Fax: (352)504-3301  
Email: jvarnell@varnellandwarwick.com

**Paul S. Miller**  
*Executive Committee Member*  
**Howie, Sacks & Henry, LLP**  
20 Queen Street West, Suite 3500  
Toronto, ON M5H 3R3  
Canada  
(416)361-5990  
Fax: (416)361-0083  
Email: pmiller@hshlawyers.com

**2016/17 Board of Directors and Non-Board Committee Members**

**Daniel Abir,\***  
**Abir Cohen Treyzon Salo, LLP**  
1901 Avenue of the Stars, Suite #935  
Los Angeles, CA 90067  
(888)992-2287  
Fax: (888)989-1499  
Email: dabir@actslaw.com

**William A. Rossbach**  
*Executive Committee Member*  
**Rossbach Law, PC**  
401 N Washington Street, Box 8988  
Missoula, MT 59802  
(406)543-5156  
Fax: (406)728-8878  
Email: bill@rossbachlaw.com

**Mary E. Alexander**  
**Mary Alexander & Associates, PC**  
44 Montgomery Street, Suite 1303  
San Francisco, CA 94104  
(415)433-4440  
Fax: (415)433-5440  
Email: malexander@maryalexanderlaw.com



**Benjamin L. Bailey**  
**Bailey & Glasser, LLP**  
209 Capitol Street  
Charleston, WV 25301  
(304)345-6555  
Fax: (304)342-1110  
Email: bbailey@baileyglasser.com

**Leonard A. Bennett, Esq.**  
**Consumer Litigation Associates, PC**  
763 J. Clyde Morris Boulevard, Suite 1A  
Newport News, VA 23601  
(757)930-3660  
Fax: (757)930-3662  
Email: lenbennett@clalegal.com

**Timothy C. Bailey\***  
**Bailey, Javins & Carter, LC**  
213 Hale Street  
Charleston, WV 25301  
(304)345-0346  
Fax: (304)345-0375  
Email: timbailey@bbjlc.com

**Timothy G. Blood\***  
**Blood Hurst & O'Reardon, LLP**  
701 B Street, Suite 1700  
San Diego, CA 92101  
(619)338-1100  
Fax: (619)338-1101  
Email: tblood@bholaw.com

**Frederick C. Baker\***  
**Motley Rice LLC**  
28 Bridgeside Boulevard  
Mt. Pleasant, SC 29464  
(843)216-9186  
Fax: (843)216-9450  
Email: fbaker@motleyrice.com

**Raymond P. Boucher**  
**Boucher, LLP**  
21600 Oxnard Street, Suite 600  
Woodland Hills, CA 91367  
(818)340-5400  
Fax: (818)340-5401  
Email: ray@boucher.la

**Lauren Guth Barnes\***  
**Hagens Berman Sobol Shapiro, LLP**  
55 Cambridge Parkway, Suite 301  
Cambridge, MA 02142  
(617)482-3700  
Fax: (617)482-3003  
Email: lauren@hbsslaw.com



**Alan R. Brayton**

*Past President*

**The Public Justice Foundation**

**Brayton Purcell, LLP**

222 Rush Landing Road, PO Box 6169

Novato, CA 94948

(415)898-1555

Fax: (415)898-1247

Email: [abrayton@braytonlaw.com](mailto:abrayton@braytonlaw.com)

**Susan S. Brown\***

**Ram, Olson, Cereghino & Kopczynski, LLP**

100 Montgomery Street, Suite 1800

San Francisco, CA 94104

(415)433-4949

Fax: (415)433-7311

Email: [sbrown@rocklawcal.com](mailto:sbrown@rocklawcal.com)

**Daniel K. Bryson**

**Whitfield Bryson & Mason, LLP**

900 W Morgan Street

Raleigh, NC 27603

(919)600-5000

Fax: (919)600-5035

Email: [dan@wbmlp.com](mailto:dan@wbmlp.com)

**Russell W. Budd**

**Baron & Budd, PC**

3102 Oak Lawn Avenue, Suite 1100

Dallas, TX 75219

(214)521-3605

Fax: (214)520-1181

Email: [rbudd@baronbudd.com](mailto:rbudd@baronbudd.com)

**Van Bunch\***

**Bonnett, Fairbourn, Friedman & Balint, PC**

2325 E Camelback Road, Suite 300

Phoenix, AZ 85016

(602)274-1100

Fax: (602)274-1199

Email: [vbunch@bffb.com](mailto:vbunch@bffb.com)

**Alexander H. Burke\***

**Burke Law Offices, LLC**

155 N Michigan Avenue, Suite 9020

Chicago, IL 60601

(312)729-5288

Fax: (312)729-5289

Email: [aburke@burkelawllc.com](mailto:aburke@burkelawllc.com)

**Elizabeth J. Cabraser\***

**Lieff Cabraser Heimann & Bernstein, LLP**

275 Battery Street, 29th Floor

San Francisco, CA 94111

(415)956-1000

Fax: (415)956-1008

Email: [ecabraser@lchb.com](mailto:ecabraser@lchb.com)

**Madeleine A.D. Carter\***

**Wagners - A Serious Injury Law Firm**

P.O. Box 756, Central RPO

Halifax, NS B3J 2V2

Canada

(902)425-7330

Fax: (902)422-1233

Email: [mcarter@wagners.co](mailto:mcarter@wagners.co)

**Nicholas E. Chimicles\***

**Chimicles & Tikellis, LLP**

One Haverford Centre  
361 W Lancaster Avenue  
Haverford, PA 19041  
(610)642-8500  
Fax: (610)649-3633  
Email: [nick@chimicles.com](mailto:nick@chimicles.com)

**Linda M. Correia**

**Correia & Puth, PLLC**

1775 K Street, NW, Suite 600  
Washington, DC 20006  
(202)602-6500  
Fax: (202)602-6501  
Email: [lcorreia@correiaputh.com](mailto:lcorreia@correiaputh.com)

**Joan B. Claybrook**

**Claybrook Consumer Center**

3307 Woodley Road, NW  
Washington, DC 20008  
Email: [joan@joanclaybrook.com](mailto:joan@joanclaybrook.com)

**Joseph W. Cotchett**

*Past President*

*The TLPJ Foundation*

**Cotchett, Pitre & McCarthy, LLP**

840 Malcolm Road, Suite 200  
Burlingame, CA 94010  
(650)697-6000  
Fax: (650)697-0577  
Email: [jcotchett@cpmlegal.com](mailto:jcotchett@cpmlegal.com)

**Shaylyn Cochran\***

**Cohen Milstein Sellers & Toll, PLLC**

1100 New York Ave NW, Suite 550  
Washington, DC 20005  
(202)408-4600  
Fax: (202)408-4699  
Email: [scochran@cohenmilstein.com](mailto:scochran@cohenmilstein.com)

**Thomas D'Amore\***

**D'Amore Law Group, PC**

4230 Galewood Street, Suite 200  
Lake Oswego, OR 97035  
(503)222-6333  
Fax: (503)224-1895  
Email: [help@damorelaw.com](mailto:help@damorelaw.com)

**Christopher L. Coffin, R.N., B.S.N., J.D.\***

**Pendley, Baudin & Coffin, LLP**

1515 Poydras Street, Suite 1400  
New Orleans, LA 70118  
(504)355-0086  
Fax: (504)523-0699  
Email: [ccoffin@pbclawfirm.com](mailto:ccoffin@pbclawfirm.com)

**Harry G. Deitzler**

*Past President*

*The Public Justice Foundation*

**Hill, Peterson, Carper, Bee & Deitzler, PLLC**

500 Tracy Way  
Charleston, WV 25311  
(304)345-5667  
Fax: (304)345-1519  
Email: [hgdeitzler@hpcbd.com](mailto:hgdeitzler@hpcbd.com)

**Thomas M. Dempsey**  
*Past President*  
*The TLPJ Foundation*  
**Law Offices of Thomas M. Dempsey**  
433 N Camden Drive, Suite 730  
Beverly Hills, CA 90210  
(310)385-9600  
Fax: (310)273-7679  
Email: tdempseylaw@aol.com

**Kimberly A. Dougherty\***  
**Andrus Wagstaff, PC**  
19 Belmont Street  
South Easton, MA 02375  
(508)230-2700  
Fax: (888)875-2889  
Email: kim.dougherty@andruswagstaff.com

**Conal Doyle**  
**Doyle Law**  
9401 Wilshire Boulevard, Suite 608  
Beverly Hills, CA 90212  
(310)385-0567  
Fax: (310)943-1780  
Email: conal@conaldoylalelaw.com

**E. Michelle Drake\***  
**Berger & Montague, PC**  
43 SE Main Street, Suite 505  
Minneapolis, MN 55414  
(612)594-5933  
Fax: (612)584-4470  
Email: emdrake@bm.net

**Sanford P. Dumain**  
**Milberg LLP**  
One Pennsylvania Plaza, 49th Floor  
New York, NY 10119  
(212)594-5300  
Fax: (212)868-1229  
Email: sdumain@milberg.com

**Matthew K. Edling**  
**Sher Edling, LLP**  
870 Market Street, Suite 1128  
San Francisco, CA 94102  
(415)531-1829  
Email: matt@sheredling.com

**Jeffrey D. Eisenberg**  
**Eisenberg Gilchrist & Cutt**  
215 S State Street, Suite 900  
Salt Lake City, UT 84111  
(801)366-9100  
Fax: (801)350-0065  
Email: jeisenberg@egclegal.com

**Brett A. Emison\***  
**Langdon & Emison**  
911 Main Street  
Lexington, MO 64067  
(660)259-6175  
Fax: (660)259-4571  
Email: brett@lelaw.com





**Ingrid M. Evans**  
**Evans Law Firm, Inc.**  
3053 Fillmore Street, #236  
San Francisco, CA 94123  
(415)441-8669  
Fax: (888)891-4906  
Email: [ingrid@evanslaw.com](mailto:ingrid@evanslaw.com)

**McKean J. Evans\***  
**Feinstein Doyle Payne & Kravec, LLC**  
429 Forbes Avenue, 17th Floor  
Pittsburgh, PA 15219  
(412)281-8400  
Fax: (412)281-1007  
Email: [mevans@fdpklaw.com](mailto:mevans@fdpklaw.com)

**Elizabeth A. Fegan\***  
**Hagens Berman Sobol Shapiro, LLP**  
455 N Cityfront Plaza Drive, Suite 2410  
Chicago, IL 60611  
(708)628-4960  
Fax: (708)628-4950  
Email: [beth@hbsslaw.com](mailto:beth@hbsslaw.com)

**Steven E. Fineman**  
*Past President*  
*The Public Justice Foundation*  
**Lieff Cabraser Heimann & Bernstein, LLP**  
250 Hudson Street, Eighth Floor  
New York, NY 10013  
(212)355-9500  
Fax: (212)355-9592  
Email: [sfineman@lchb.com](mailto:sfineman@lchb.com)

**John P. Fiske\***  
**Baron & Budd, PC**  
603 N Coast Highway  
Solana Beach, CA 92075  
(619)261-4090  
Email: [fiske@baronbudd.com](mailto:fiske@baronbudd.com)

**Fidelma L. Fitzpatrick \***  
**Motley Rice LLC**  
321 S Main Street, Suite 200  
Providence, RI 2903  
(401)457-7728  
Fax: (401)457-7708  
Email: [ffitzpatrick@motleyrice.com](mailto:ffitzpatrick@motleyrice.com)

**Jeffrey P. Foote**  
*Past President*  
*The TLPJ Foundation*  
**Jeffrey Foote Mediation**  
0836 SW Curry Street, Unit 1700  
Portland, OR 97239  
(503)781-9805  
Fax: (503)715-5775  
Email: [jfoote@footelaw.com](mailto:jfoote@footelaw.com)

**James A. Francis\***  
**Francis & Mailman, PC**  
100 S Broad Street, 19th Floor  
Philadelphia, PA 19110  
(215)735-8600  
Fax: (215)940-8000  
Email: [jfrancis@consumerlawfirm.com](mailto:jfrancis@consumerlawfirm.com)

**Andrew S. Friedman\***  
**Bonnett, Fairbourn, Friedman & Balint, PC**  
2325 E Camelback Road, Suite 300  
Phoenix, AZ 85016  
(602)274-1100  
Fax: (602)274-1199  
Email: afriedman@bffb.com

**Robert Gaudet\***  
**RJ Gaudet & Associates LLC**  
800 Fifth Avenue, Suite 4100  
Seattle, WA 98101  
(206)855-6679  
Fax: (866)333-1484  
Email: robert@rjgaudet.com

**Eric H. Gibbs\***  
**Gibbs Law Group, LLP**  
505 14th Street, Suite 1110  
Oakland, CA 94612  
(415)981-4800  
Fax: (415)984-4846  
Email: ehg@classlawgroup.com

**Thomas V. Girardi**  
**Girardi I Keese**  
1126 Wilshire Boulevard  
Los Angeles, CA 90017  
(213)977-0211  
Fax: (213)481-1554  
Email: tgirardi@girardikeese.com

**Jeffrey M. Goldberg**  
*Past President*  
*The TLPJ Foundation*  
**Jeffrey M. Goldberg Law Offices**  
20 N Clark Street, Suite 3100  
Chicago, IL 60602  
(312)236-4146  
Fax: (312)236-5913  
Email: jgoldberg@goldberglaw.com

**John Gomez\***  
**Gomez Trial Attorneys**  
655 West Broadway, Suite #1700  
San Diego, CA 92101  
(619)237-3490  
Fax: (619)237-3496  
Email: john@gomeztrialattorneys.com

**Rodney G. Gregory**  
**The Gregory Law Firm**  
3127 Atlantic Boulevard, #3  
Jacksonville, FL 32207  
(904)398-0012  
Fax: (904)398-5131  
Email: rod@gregorylawfirm.net

**Mark A. Griffin\***  
**Keller Rohrback, L.L.P.**  
1201 Third Avenue, Suite 3200  
Seattle, WA 98101  
(206)623-1900  
Fax: (206)623-3384  
Email: mgriffin@kellerrohrback.com



**Deepak Gupta\***  
**Gupta Wessler, PLLC**  
1735 20th Street, NW  
Washington, DC 20009  
(202)888-1741  
Fax: (202)888-7792  
Email: deepak@guptawessler.com

**J. Gary Gwilliam**  
*Past President*  
*The TLPJ Foundation*  
**Gwilliam Ivary Chiosso Cavalli & Brewer, PC**  
1999 Harrison Street, Suite 1600  
Oakland, CA 94612  
(510)832-5411  
Fax: (510)832-1918  
Email: ggwilliam@giccb.com

**Alreen Haeggquist\***  
**Zeldes, Haeggquist & Eck, LLP**  
225 Broadway, Suite 2050  
San Diego, CA 92101  
(619)342-8000  
Fax: (619)342-7878  
Email: alreenh@zhlaw.com

**Fletcher Dal Handley, Jr.\***  
**The Handley Law Center**  
111 S Rock Island, PO Box 310  
El Reno, OK 73036  
(405)295-1924  
Fax: (405)262-3531  
Email: fdh@handleylaw.com

**Nancy C. Hanna\***  
**Hadsell Stormer & Renick LLP**  
128 N Fair Oaks Avenue, Suite 204  
Pasadena, CA 91103  
(626)585-9600  
Fax: (626)577-7079  
Email: nhanna@hsrlegalfund.com

**James Hannaway\***  
1143 Dean Street, Apartment 1F  
Brooklyn, NY 11216  
(401)871-3431  
Email: hannawayjames@gmail.com

**J.D. Hays, Jr.**  
**Taylor King & Associates**  
808 W Sunset Avenue, Box 4  
Springdale, AR 72764  
(479)935-1764  
Email: haysjd@gmail.com

**Stephen J. Herman**  
**Herman, Herman & Katz, LLC**  
820 O'Keefe Avenue  
New Orleans, LA 70113  
(504)581-4892  
Fax: (504)561-6024  
Email: sherman@hhklawfirm.com



**Brian K. Herrington\***  
**Herrington Law, PA**  
1174 Martingale Road  
Jackson, MS 39206  
(601)376-9331  
Email: brian@herringtonlawpa.com

**Christopher W. Jensen\***  
**Jensen Law Firm, PC**  
711 Whipple Street, Suite D  
Prescott, AZ 86301  
(928)778-2660  
Fax: (928)778-1379  
Email: chris@jensenlawfirm.com

**Wayne Hogan**  
**Terrell Hogan**  
233 E Bay Street, Eighth Floor  
Jacksonville, FL 32202  
(904)632-2424  
Fax: (904)353-4418  
Email: hogan@terrellhogan.com

**Martin Jerisat\***  
**Jerisat Law Firm**  
2372 Morse Avenue, Suite 322  
Irvine, CA 92614  
(714)571-5700  
Fax: (714)547-4710  
Email: mjerisat@jk-lawfirm.com

**James F. Humphreys**  
**James F. Humphreys & Associates, LC**  
10 Hale Street, Suite 400  
Charleston, WV 25301  
(304)347-5050  
Fax: (304)347-5055  
Email: jim@jfhumphreys.com

**Kristen A. Johnson\***  
**Hagens Berman Sobol Shapiro, LLP**  
55 Cambridge Parkway, Suite 301  
Cambridge, MA 02142  
(617)482-3700  
Fax: (617)482-3003  
Email: kristenj@hbsslaw.com

**Badge Humphries\***  
**Lewis Babcock, LLP**  
2113 Middle Street, Suite 305  
Post Office Box 768  
Sullivans Island, SC 29482  
(843)883-7424  
Fax: (843)883-7462  
Email: bh@lewisbabcock.com

**Neville L. Johnson**  
**Johnson & Johnson, LLP**  
439 N Canon Drive, Suite 200  
Beverly Hills, CA 90210  
(310)975-1080  
Fax: (310)975-1095  
Email: njohnson@jjllplaw.com

**Jeffrey D. Kaliel\***

**Tycko & Zavareei, LLP**  
1828 L Street, NW, Suite 1000  
Washington, DC 20036  
(202)973-0900  
Fax: (202)973-0950  
Email: jkaliel@tzlegal.com

**Steven Kazan**

**Kazan, McClain, Satterley & Greenwood, PLC**  
Jack London Market, 55 Harrison Street  
Suite 400  
Oakland, CA 94607  
(510)302-1000  
Fax: (510)835-4913  
Email: skazan@kazanlaw.com

**Amy E. Keller (17386)**

**Dicello Levitt & Casey**  
10 N Dearborn Street, Eleventh Floor  
Chicago, IL 60602  
(312)214-7900  
Email: akeller@dlcfirm.com

**William A. Kershaw\***

**Kershaw, Cook & Talley PC**  
401 Watt Avenue  
Sacramento, CA 95864  
(916)779-7000  
Fax: (916)721-2501  
Email: bill@kctlegal.com

**Edward Labaton\***

**Labaton Sucharow LLP**  
140 Broadway  
New York, NY 10005  
(888)753-2796  
Fax: (212)883-7050  
Email: elabaton@labaton.com

**Jack Landskroner**

*Past President*  
*The Public Justice Foundation*  
**Landskroner Grieco Merriman, LLC**  
1360 West Ninth Street, Suite 200  
Cleveland, OH 44113  
(216)522-9000  
Fax: (216)522-9007  
Email: jack@landskronerlaw.com

**Katie E. Lasky\***

**Lasky Murphy, LLC**  
715 Girod Street, Suite 250  
New Orleans, LA 70130  
(504)603-1501  
Fax: (504)603-1503  
Email: klasky@laskymurphy.com

**Jason D. Lazarus\***

**Special Needs Law Firm**  
911 Outer Road  
Orlando, FL 32814  
(877)977-3387  
Fax: (407)977-3386  
Email: jlazarus@jsettlements.com

**J. Burton LeBlanc IV**  
**Baron & Budd, PC**  
2600 Citiplace Court, Suite 400  
Baton Rouge, LA 70808  
(225)927-5441  
Fax: (225)927-5549  
Email: bleblanc@baronbudd.com

**J.D. Lee**  
*Past President*  
*The TLPJ Foundation*  
**Law Offices of J.D. Lee, PLLC**  
422 S Gay Street, Third Floor  
Knoxville, TN 37902  
(865)544-0101  
Fax: (865)540-8371  
Email: jd@jdlee.com

**Andrew A. Lemmon**  
**Lemmon Law Firm, LLC**  
15058 River Road, PO Box 904  
Hahnville, LA 70057  
(985)783-6789  
Fax: (985)783-1333  
Email: andrew@lemmonlawfirm.com

**Marni Lennon\***  
**University of Miami Law School**  
1311 Miller Drive, B447  
Miami, FL 33146  
(305)284-2599  
Email: mlennon@law.miami.edu

**Theodore J. Leopold**  
*Past President*  
*The Public Justice Foundation*  
**Cohen Milstein Sellers & Toll, PLLC**  
2925 PGA Boulevard, Suite 200  
Palm Beach Gardens, FL 33410  
(561)515-1400  
Fax: (561)515-1401  
Email: tleopold@cohenmilstein.com

**Salvador A. Liccardo**  
*Past President*  
*The TLPJ Foundation*  
**The Liccardo Law Firm**  
14435-C Big Basin Way, Suite 242  
Saratoga, CA 95070  
(800)810-3711  
Fax: (408)922-9969  
Email: sal@liccardo.com

**Jason L. Lichtman**  
**Lieff Cabraser Heimann & Bernstein, LLP**  
250 Hudson Street, Eighth Floor  
New York, NY 10013  
(212)355-9500  
Fax: (212)355-9592  
Email: jlichtman@lchb.com

**Mimi Y. Liu\***  
**Motley Rice LLC**  
401 Ninth Street NW, Suite 1001  
Washington, DC 20004  
(202)386-9625  
Email: mliu@motleyrice.com

**Frederick S. Longer**  
**Levin, Fishbein, Sedran & Berman**  
510 Walnut Street, Suite 500  
Philadelphia, PA 19106  
(215)592-1500  
Fax: (215)592-4663  
Email: flonger@lfsblaw.com

**Stanley J. Marks**  
**Begam Marks & Traulsen, PA**  
11201 N Tatum Boulevard, Suite 110  
Phoenix, AZ 85028  
(602)254-6071  
Fax: (602)252-0042  
Email: sjmarkslaw@aol.com

**Gary E. Mason\***  
**Whitfield Bryson & Mason, LLP**  
5101 Wisconsin Avenue NW, Suite 305  
Washington, DC 20016  
(202)429-2290  
Fax: (202)429-2294  
Email: gmason@wbmlp.com

**J.D. McMullen\***  
**Jacobs O'Hara McMullen, PC**  
P.O. Box 10113  
Houston, TX 77206  
(713)408-2993  
Email: jdm@jomlawfirm.com

**Cyrus Mehri\***  
**Mehri & Skalet, PLLC**  
1250 Connecticut Avenue, NW, Suite 300  
Washington, DC 20036  
(202)822-5100  
Fax: (202)822-4997  
Email: cmehri@findjustice.com

**Matthew Melamed\***  
**Robbins Geller Rudman & Dowd, LLP**  
Post Montgomery Center, One Montgomery  
Street, Suite 1800  
San Francisco, CA 94104  
(415)217-9625  
Fax: (415)288-4534  
Email: mmelamed@rgrdlaw.com

**Joseph H. Meltzer\***  
**Kessler Topaz Meltzer & Check, LLP**  
280 King of Prussia Road  
Radnor, PA 19087  
(610)667-7706  
Fax: (610)667-7056  
Email: jmeltzer@ktmc.com

**David P. Meyer\***  
**Meyer Wilson Co., LPA**  
1320 Dublin Road, Suite 100  
Columbus, OH 43215  
(614)224-6000  
Fax: (614)224-6066  
Email: dmeyer@meyerwilson.com

**Mark R. Miller\***  
**Wexler Wallace LLP**  
55 W Monroe Street, Suite 3300  
Chicago, IL 60603  
(312)346-2222  
Fax: (312)346-0022  
Email: mrm@wexlerwallace.com



**David E. Mills\***  
**The Mills Law Office, LLC**  
1300 W Ninth Street, #636  
Cleveland, OH 44113  
(216)929-4747  
Fax: (202)379-1767  
Email: dm@millsfederalappeals.com

**Christopher T. Nace**  
**Paulson & Nace, PLLC**  
1615 New Hampshire Avenue, NW  
Washington, DC 20009  
(202)463-1999  
Fax: (202)223-6824  
Email: ctnace@paulsonandnace.com

**Robert J. Mongeluzzi, Esq.**  
**Saltz, Mongeluzzi, Barrett & Bendesky, PC**  
1650 Market Street, 52nd Floor  
Philadelphia, PA 19103  
(215)575-2989  
Fax: (215)496-0999  
Email: rjmongeluzzi@smbb.com

**Majed Nachawati**  
**Fears I Nachawati**  
4925 Greenville Avenue, Suite 715  
Dallas, TX 75206  
(214)890-0711  
Fax: (214)890-0712  
Email: mn@fnlawfirm.com

**Jeffrey D. Montez\***  
**Montez Law**  
3667 Voltaire Street  
San Diego, CA 92106  
(619)222-2105  
Email: jmontez@montezlaw.com

**Dianne M. Nast\***  
**NastLaw, LLC**  
1101 Market Street, Suite 2801  
Philadelphia, PA 19107  
(215)923-9300  
Fax: (215)923-9330  
Email: dnast@nastlaw.com

**Andre M. Mura\***  
**Gibbs Law Group, LLP**  
505 14th Street, Suite 1110  
Oakland, CA 94612  
(510)350-9717  
Email: amm@classlawgroup.com

**Gretchen M. Nelson**  
**Nelson & Fraenkel, LLP**  
707 Wilshire Boulevard, Suite 3600  
Los Angeles, CA 90017-3516  
(213)622-6469  
Fax: (213)622-6019  
Email: gnelson@nflawfirm.com



**Sally Newman\***  
**Charleston Legal Access**  
1630 Meeting Street #2  
North Charleston, SC 29405  
(843)640-5980  
Fax: (844)640-5980  
Email: [sally@charlestonlegalaccess.org](mailto:sally@charlestonlegalaccess.org)

**Stuart Alan Ollanik**  
**Ollanik Law, LLC**  
1439 Wildwood Lane  
Boulder, CO 80305  
(303)579-9322  
Email: [stuart@ollanik-law.com](mailto:stuart@ollanik-law.com)

**John R. Parker, Jr.\***  
**Cutter Law, PC**  
401 Watt Avenue, Suite 100  
Sacramento, CA 95864  
(916)290-9400  
Fax: (916)588-9330  
Email: [jparker@cutterlaw.com](mailto:jparker@cutterlaw.com)

**Mary A. Parker**  
*Past President*  
*The TLPJ Foundation*  
**Parker & Crofford**  
1230 Second Avenue S  
Nashville, TN 37210  
(615)244-2445 Ext 224  
Fax: (615)255-6037  
Email: [mparker@parker-crofford.com](mailto:mparker@parker-crofford.com)

**Eugene I. Pavalon**  
*Past President*  
*The TLPJ Foundation*  
**Pavalon & Gifford**  
321 N Clark Street, Suite 900  
Chicago, IL 60654  
(312)419-7400  
Fax: (312)419-7408  
Email: [epavalon@yahoo.com](mailto:epavalon@yahoo.com)

**Gale D. Pearson**  
**Pearson, Randall & Schumacher, PA**  
310 Fourth Avenue South, Suite 5010  
Minneapolis, MN 55415  
(612)767-7500  
Fax: (612)767-7501  
Email: [gpearson@prslegal.com](mailto:gpearson@prslegal.com)

**Alexander J. Perez\***  
**Abir Cohen Treyzon Salo, LLP**  
One Sansome Street, Suite 3500  
San Francisco, CA 94104  
(415)590-4910  
Fax: (415)664-7111  
Email: [aperez@actslaw.com](mailto:aperez@actslaw.com)

**Sonia Perez-Chaisson\***  
**The Law Offices of Sonia Perez Chaisson**  
723 Ocean Front Walk  
Venice, CA 90291  
(310)773-8788  
Email: [Soniachaisson@gmail.com](mailto:Soniachaisson@gmail.com)



**Peter Perlman**  
*Past President*  
*The TLPJ Foundation*  
**Peter Perlman Law Offices, P.S.C.**  
148 N Broadway  
Lexington, KY 40507  
(859)253-3919  
Fax: (859)254-5991  
Email: [peteperlman@peteperlman.com](mailto:peteperlman@peteperlman.com)

**Joseph A. Power, Jr.**  
*Past President*  
*The TLPJ Foundation*  
**Power Rogers & Smith, LLP**  
70 W Madison Street, 55th Floor  
Chicago, IL 60602  
(312)236-9381  
Fax: (312)236-0920  
Email: [joepower@prslaw.com](mailto:joepower@prslaw.com)

**Rebecca L. Phillips\***  
**Heard Robins Cloud, LLP**  
2000 West Loop South, Suite 2200  
Houston, TX 77027  
(713)650-1200  
Fax: (713)654-1400  
Email: [rphillips@heardrobins.com](mailto:rphillips@heardrobins.com)

**Anna P. Prakash**  
**Nichols Kaster, PLLP**  
4600 IDS Center, 80 South Eighth Street  
Minneapolis, MN 55402  
(612)256-3291  
Fax: (612)215-6870  
Email: [aprakash@nka.com](mailto:aprakash@nka.com)

**Bryan D. Pope\***  
**McLarty Pope, LLP**  
3400 Carlisle Street, Suite 550  
Dallas, TX 75204  
(972)774-9883  
Fax: (972)774-9889  
Email: [bpope@mclartypope.com](mailto:bpope@mclartypope.com)

**Ellen A. Presby**  
**Nemeroff Law Firm, APC**  
2626 Cole Avenue, Suite 450  
Dallas, TX 75204  
(214)774-2258  
Fax: (281)378-5976  
Email: [ellenpresby@nemerofflaw.com](mailto:ellenpresby@nemerofflaw.com)

**Gregory Y. Porter\***  
**Bailey & Glasser, LLP**  
1054 31st Street, NW, Suite 230  
Washington, DC 20007  
(202)463-2101  
Fax: (202)463-2103  
Email: [gporter@baileyglasser.com](mailto:gporter@baileyglasser.com)

**Andrei Rado\***  
**Milberg LLP**  
One Pennsylvania Plaza, 49th Floor  
New York, NY 10119  
(212)594-5600  
Fax: (212)868-1229  
Email: [arado@milberg.com](mailto:arado@milberg.com)



**Michael R. Reese\***

**Reese, LLP**

100 W 93rd Street, Apartment 16C  
New York, NY 10025  
(212)643-0500  
Email: mreese@reeserichman.com

**Ronald Rodriguez**

**Law Offices of Ronald Rodriguez, PC**

915 Victoria Street  
Laredo, TX 78040  
(956)796-1000  
Fax: (956)796-1002  
Email: ron@ronaldrodriguez.com

**Dean A. Robb**

*Past President*

*The TLPJ Foundation*

**Dean Robb Law Firm, PC**

416 Saint Joseph, PO Box 879  
Suttons Bay, MI 49682  
(231)271-6350  
Fax: (231)271-6555  
Email: deanrobblaw@gmail.com

**Lee J. Rohn**

**Lee J. Rohn & Associates, LLC**

1101 King Street  
Christiansted, 00820-4933  
Virgin Islands  
(340)778-8855  
Fax: (340)773-2954  
Email: lee@rohnlaw.com

**Sandra H. Robinson**

*Past President*

*The Public Justice Foundation*

**The Cochran Firm**

1100 New York Avenue NW, Suite 340  
West Tower  
Washington, DC 20005  
(202)682-5800  
Fax: (202)408-8851  
Email: srobinson@CochranFirm.com

**Thomas P. Rosenfeld\***

**Goldenberg Heller & Antognoli, PC**

2227 S State Route 157, PO Box 959  
Edwardsville, IL 62025  
(618)656-5150  
Fax: (618)656-6230  
Email: tom@ghalaw.com

**John J. Roddy\***

**Bailey & Glasser LLP**

99 High Street, Suite 304  
Boston, MA 02110  
(617)439-6730  
Fax: (617)951-3954  
Email: jroddy@baileyglasser.com



**Susan M. Rotkis\***  
**Consumer Litigation Associates, PC**  
763 J. Clyde Morris Boulevard, Sute 1-A  
Newport News, VA 23601  
(757)930-3660  
Fax: (757)930-3662  
Email: srotkis@clalegal.com

**Susan Vogel Saladoff**  
*Past President*  
**The TLPJ Foundation**  
**If Not Now Productions**  
150 Church Street  
Ashland, OR 97520  
(541)941-7507  
Email: SSaladoff@aol.com

**Robert L. Sachs, Jr.**  
**Shrager, Spivey & Sachs**  
2300 One Commerce Square  
2005 Market Street  
Philadelphia, PA 19103  
(215)568-7771  
Fax: (215)568-7495  
Email: rsachs@shragerlaw.com

**Rodd Santomauro\***  
**Synergy Settlement Services**  
611 Pennsylvania Avenue SE, # 207  
Washington, DC 20003  
(877)242-0022  
Fax: (877)349-6980  
Email: Rodd@synergysettlements.com

**Jahan C. Sagafi\***  
**Outten & Golden LLP**  
One Embarcadero Center, 38th Floor  
San Francisco, CA 94111  
(212)245-1000  
Fax: (212)977-4005  
Email: jsagafi@outtengolden.com

**Todd M. Schneider\***  
**Schneider Wallace Cottrell Konecky, LLP**  
2000 Powell Street, Suite 1400  
Emeryville, CA 94608-1804  
(415)421-7100  
Fax: (415)421-7105  
Email: tschneider@schneiderwallace.com

**Kristen L. Sagafi \***  
**Tycko & Zavareei, LLP**  
483 Ninth Street, Suite 200  
Oakland, CA 94607  
(510)254-6810  
Email: ksagafi@tzlegal.com

**Ira A. Schochet\***  
**Labaton Sucharow LLP**  
140 Broadway  
New York, NY 10005  
(212)907-0864  
Fax: (212)883-7064  
Email: ischochet@labaton.com



**Brett J. Schreiber\***

**Thorsnes Bartolotta McGuire, LLP**

2550 Fifth Avenue, Eleventh Floor

San Diego, CA 92103

(619)236-9363

Fax: (619)236-9653

Email: schreiber@tbmlawyers.com

**L. Nicole Schultheis**

*Past President*

*The TLPJ Foundation*

64 Bryans Mill Way

Catonsville, MD 21228

(410)753-2950

Fax: (440)332-1912

Email: nschulth@interserv.com

**Frederick S. Schwartz**

**Law Office of Frederick S. Schwartz**

15303 Ventura Boulevard, Suite 1040

Sherman Oaks, CA 91403

(818)986-2407

Fax: (818)995-4124

Email: fred@fredschwartzlaw.com

**David L. Selby, II\***

**Bailey & Glasser, LLP**

3000 Riverchase Galleria, Suite 905

Birmingham, AL 35244

(205)988-9253

Fax: (205)733-4896

Email: dselby@baileyglasser.com

**Vanessa Shakib\***

**Ahdoot & Wolfson, PC**

1016 W Palm Avenue

West Hollywood, CA 90069

(310)474-9111

Fax: (310)474-8585

Email: vshakib@ahdootwolfson.com

**Victor M. Sher\***

**Sher Edling, LLP**

425 California Street, Suite 810

San Francisco, CA 94104

(415)595-9969

Email: vic@sheredling.com

**Joseph J. Siprut\***

**Siprut, PC**

17 North State Street, Suite 1600

Chicago, IL 60602

(312)588-1440

Fax: (312)878-1342

Email: jsiprut@siprut.com

**Steven A. Skalet\***

**Mehri & Skalet, PLLC**

1250 Connecticut Avenue, NW, Suite 300

Washington, DC 20036

(202)822-5100

Fax: (202)822-4997

Email: sskalet@findjustice.com

**Donald H. Slavik**

**Slavik Law Firm, LLC**

2834 Blackhawk Court

Steamboat Springs, CO 80487

(970)457-1011

Email: dslavik@slavik.us

**Charles Slidders\***

**Milberg LLP**

One Pennsylvania Plaza, 49th Floor  
New York, NY 10119  
(646)733-5727  
Fax: (646)390-3098  
Email: cslidders@milberg.com

**Michael W. Sobol\***

**Lieff Cabraser Heimann & Bernstein, LLP**

275 Battery Street, 29th Floor  
San Francisco, CA 94111  
(415)956-1000  
Fax: (415)956-1008  
Email: msobol@lchb.com

**Todd A. Smith**

**Power Rogers & Smith, LLP**

70 W Madison Street, 55th Floor  
Chicago, IL 60602  
(312)236-9381  
Fax: (312)236-0920  
Email: tas@prslaw.com

**Thomas M. Sobol**

**Hagens Berman Sobol Shapiro, LLP**

55 Cambridge Parkway, Suite 301  
Cambridge, MA 02142  
(617)482-3700 ext1950  
Fax: (617)482-3003  
Email: Tom@hbsslaw.com

**Gerson H. Smoger, Ph.D.**

*Past President*

*The Public Justice Foundation*

**Smoger & Associates**

13250 Branch View Lane  
Dallas, TX 75234  
(510)531-4529  
Fax: (510)531-4377  
Email: smogerlaw@gmail.com

**Kim D. Stephens\***

**Tousley Brain Stephens, PLLC**

1700 Seventh Avenue, Suite 2200  
Seattle, WA 98101  
(206)682-5600  
Fax: (206)682-2992  
Email: kstephens@tousley.com

**William E. Snead**

*Past President*

*The TLPJ Foundation*

1331 Park Avenue, SW #1209  
Albuquerque, NM 87102  
(505)344-9082  
Email: wsnead@comcast.net

**Warren Stramiello\***

**Gallo, LLP**

1299 Fourth Street, Suite 505  
San Rafael, CA 94901  
(415)423-3571  
Email: wstramiello@gallo-law.com

**Paul L. Stritmatter**  
*Past President*  
*The TLPJ Foundation*  
**Stritmatter Kessler Whelan Koehler Moore**  
**Kahler**  
3600 15th Avenue W., Suite 300  
Seattle, WA 98119  
(360)533-2710  
Fax: (360)532-8032  
Email: pauls@stritmatter.com

**David F. Sugerman \***  
**David F. Sugerman Attorney, PC**  
707 SW Washington Street, Suite 600  
Portland, OR 97205  
(503)228-6474  
Fax: (503)228-2556  
Email: david@davidsugerman.com

**Michael J. Swanson\***  
**Advocate Capital, Inc.**  
One Vantage Way, Suite C-200  
Nashville, TN 37228  
(615)377-6872  
Fax: (615)371-9212  
Email: mswanson@advocatecapital.com

**Kitty K. Szeto\***  
**Parris Law Firm**  
43364 10th Street West  
Lancaster, CA 93534  
(661)949-2595  
Fax: (661)949-7524  
Email: kszeto@parrislawyers.com

**Christopher P. Thorman**  
**Thorman Petrov Group Co., LPA**  
50 E Washington Street  
Chagrin Falls, OH 44022  
(216)621-3500  
Fax: (216)621-3422  
Email: cthorman@tpgfir.com

**Michael P. Thornton**  
**Thornton Law Firm LLP**  
100 Summer Street, 30th Floor  
Boston, MA 02110  
(617)720-1333  
Fax: (617)720-2445  
Email: mthornton@tenlaw.com

**Alfredo Torrijos\***  
**Arias Sanguinetti Stahle & Torrijos, LLP**  
6701 Center Drive West, 14th Floor  
Los Angeles, CA 90045  
(310)844-9696  
Email: alfredo@asstlawyers.com

**Richard P. Traulsen**  
**Begam Marks & Traulsen**  
11201 North Tatum Boulevard, Suite 110  
Phoenix, AZ 85028  
(602)254-6071  
Fax: (602)252-0042  
Email: rtraulsen@begamlaw.com



**Boris Treyzon\***  
**Abir Cohen Treyzon Salo, LLP**  
1901 Avenue of the Stars, Suite #935  
Los Angeles, CA 90067  
(310)407-7888  
Fax: (310)407-7915  
Email: btreyzon@actslaw.com

**William A. Trine**  
*Past President*  
*The TLPJ Foundation*  
**Trine & Metcalf, PC**  
PO Box 19467  
Boulder, CO 80308  
(303)442-0173  
Fax: (303)443-7677  
Email: btrine@trine-metcalf.com

**Robert D. Trzynka\***  
**Cutler Law Firm, LLP**  
100 N Phillips Avenue, # 901  
Sioux Falls, SD 57108  
(605)335-4950  
Email: bobt@cutlerlawfirm.com

**Dominic Valerian\***  
**Gallo LLP**  
1299 Fourth Street, Suite 505  
San Rafael, CA 94901  
(415)423-3573  
Fax: (415)257-8844  
Email: dvalerian@gallo-law.com

**Raymond F. Wagner \***  
**Wagners - A Serious Injury Law Firm**  
PO Box 756, Central RPO  
Halifax, NS B3J 2V2  
Canada  
(902)425-7330  
Fax: (902)422-1233  
Email: seriousinjury@wagners.co

**Mona Lisa Wallace**  
*Past President*  
*The Public Justice Foundation*  
**Wallace & Graham, PA**  
525 N Main Street  
Salisbury, NC 28144  
(704)633-5244  
Fax: (704)633-9434  
Email: mwallace@wallacegraham.com

**Matthew Wessler\***  
**Gupta Wessler PLLC**  
55 Cambridge Parkway, Suite 301  
Cambridge, MA 02141  
(202)888-1741  
Fax: (202)888-7792  
Email: matt@guptawessler.com

**Kenneth A. Wexler\***  
**Wexler Wallace LLP**  
55 W Monroe Street, Suite 3300  
Chicago, IL 60603  
(312)346-2222  
Fax: (312)346-0022  
Email: kaw@wexlerwallace.com

**Erika Jacobsen White\***  
**Jacobsen White Law**  
1999 Harrison Street, Suite 1800, PMB # 1101  
Oakland, CA 94612  
(510)788-0234  
Fax: (510)496-4601  
Email: erika@jacobsenwhitelaw.com



**Steven N. Williams**  
**Cotchett, Pitre & McCarthy, LLP**  
840 Malcolm Road, Suite 200  
Burlingame, CA 94010  
(650)697-6000  
Fax: (650)697-0577  
Email: swilliams@cpmlegal.com

**Tina Wolfson\***  
**Ahdoot & Wolfson, PC**  
1016 Palm Avenue  
West Hollywood, CA 90069  
(310)474-9111  
Fax: (310)474-8585  
Email: twolfson@ahdootwolfson.com

**Matthew R. Wilson, Esq.\***  
**Meyer Wilson Co., LPA**  
1320 Dublin Road, Suite 100  
Columbus, OH 43215  
(614)224-6000  
Fax: (614)224-6066  
Email: mwilson@meyerwilson.com

**Martin Woodward\***  
**Stanley Law Group**  
6116 N Central Expressway, Suite 1500  
Dallas, TX 75206  
(214)443-4300  
Fax: (214)443-0358  
Email: mwoodward@stanleylawgroup.com

**Michael E. Withey**  
*Past President*  
*The TLPJ Foundation*  
**Law Offices of Michael E. Withey**  
601 Union Street, Suite 4200  
Seattle, WA 98101  
(206)405-1800  
Fax: (866)793-7216  
Email: mike@withey.com

**Hassan A. Zavareei**  
**Tycko & Zavareei, LLP**  
1828 L Street NW, Suite 1000  
Washington, DC 20036  
(202)973-0900  
Fax: (202)973-0950  
Email: hzavareei@tzlegal.com

**Melissa W. Wolchansky\***  
**Halunen Law**  
80 S Eighth Street, Suite 1650, IDS Center  
Minneapolis, MN 55402  
(612)605-4098  
Fax: (612)605-4099  
Email: Wolchansky@halunenlaw.com

**Alan Zimmerman\***  
**Law Finance Group**  
591 Redwood Highway, Suite 1200  
Mill Valley, CA 94941  
(415)203-5234  
Fax: (415)446-2301  
Email: azimmerman@lawfinance.com

## **Appendix Tab 2**



**PUBLIC JUSTICE**  
IMPACT. CHANGE.

**PUBLIC JUSTICE FOUNDATION 2016-17  
COMMITTEE VOLUNTEERS**

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June 29, 2017

**EXECUTIVE COMMITTEE**

Anne McGinness Kears, *President*

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**Staff Liaison: F. Paul Bland, Jr.**

**AUDIT COMMITTEE** – oversees the retention and work of our outside auditors in compliance with applicable California law. (*Open to Board members only.*)

**Donald H. Slavik, Chair**  
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**BOARD DEVELOPMENT & NOMINATING COMMITTEE** – develops leaders for the organization and nominates candidates for the Board of Directors, Executive Committee, and Officer positions. (*Open to Board members only.*)

**Brad J. Moore, Chair**  
Esther E. Berezofsky  
Daniel K. Bryson  
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Thomas M. Dempsey  
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Michael L. Pitt  
Anna P. Prakash  
Sandra H. Robinson

Ronald Rodriguez  
Donald H. Slavik  
Gerson H. Smoger  
Tara D. Sutton  
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Preston C. Tisdale

**Staff Liaisons: F. Paul Bland, Jr. and Victoria W. Ni**

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**Janet R. Varnell, Chair**  
**Gale D. Pearson, Vice Chair**  
David M. Arbogast  
Leonard A. Bennett  
Susan S. Brown\*  
Van Bunch\*  
Linda M. Correia  
Conal Doyle  
Matthew K. Edling  
McKean J. Evans\*  
Fidelma L. Fitzpatrick\*  
Robert J. Gaudet, Jr.\*  
Rodney G. Gregory  
Nancy Hanna\*  
J.D. Hays, Jr.

Brian Herrington\*  
Badge Humphries\*  
Chris Jensen\*  
Martin Jerisat\*  
Jeffrey Kaliel\*  
Anne McGinness Kearse  
Amy E. Keller  
Burton LeBlanc  
Salvador A. Liccardo  
Mimi Y. Liu\*  
Matthew S. Melamed\*  
David E. Mills\* Jeffrey  
D. Montez\* Christopher  
T. Nace Sally Newman\*  
Stuart A. Ollanik

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Ellen A. Presby  
Andrei Rado\*  
Michael R. Reese\*  
Ronald Rodriguez  
Lee J. Rohn  
William A. Rossbach  
Vanessa Shakib\*  
Vic Sher\*  
Christopher P. Thorman  
Robert D. Trzynka\*  
Erika Jacobsen White\*  
Steven N. Williams  
Tina Wolfson\*  
Hassan A. Zavareei

**Staff Liaison: Leah M. Nicholls**

**CASE EVALUATION COMMITTEE** – reviews all proposed cases before filing, decides major strategic issues related to the direction of ongoing litigation when needed, and selects Trial Lawyer of the Year Award finalists and winners. (*Open to Board members only.*)

**Harry G. Deitzler, Chair**

Mary E. Alexander  
Leonard A. Bennett  
Esther E. Berezofsky  
Alan R. Brayton  
Raymond P. Boucher  
Joan B. Claybrook  
Thomas M. Dempsey  
Sanford P. Dumain  
Steven E. Fineman  
Jeffrey P. Foote  
Jeffrey Goldberg  
Robin L. Greenwald

Rodney G. Gregory  
Anne McGinness Kears  
J.D. Hays, Jr.  
Stephen J. Herman  
Burton LeBlanc  
Jason L. Lichtman  
Frederick S. Longer  
Roger L. Mandel  
Brad J. Moore  
Stuart A. Ollanik  
Gale D. Pearson  
Michael L. Pitt  
Ellen A. Presby

Sandra H. Robinson  
Lee J. Rohn  
William A. Rossbach  
Frederick S. Schwartz  
Gerson H. Smoger  
Beth Terrell  
Christopher P. Thorman  
Michael P. Thornton  
Preston C. Tisdale  
Richard P. Traulsen  
Janet R. Varnell  
Mona Lisa Wallace

**Staff Liaison: F. Paul Bland, Jr.**

**CLASS ACTION PRESERVATION PROJECT COMMITTEE** – helps the Class Action Preservation Project achieve its litigation, public education, and development goals.

**Jason L. Lichtman, Chair**

**Thomas M. Sobol, Vice Chair**

Daniel Abir\*  
Benjamin L. Bailey  
Frederick C. Baker\*  
Ian Barlow\*  
Lauren Guth Barnes\*  
Leonard A. Bennett  
Gayle Blatt\*  
Timothy G. Blood\*  
Alexander H. Burke\*  
Daniel K. Bryson  
Elizabeth Cabraser\*  
Madeleine A.D. Carter\*  
Nicholas E. Chimicles\*  
Shaylyn Cochran\*  
Christopher Coffin\*  
Eric L. Cramer  
Mark J. Dearman\*  
Jenny L. Dixon\*  
E. Michelle Drake\*  
Sanford P. Dumain  
Matthew K. Edling

Ingrid M. Evans  
Elizabeth A. Fegan\*  
Steven E. Fineman  
John Fiske\*  
James A. Francis\*  
Andrew S. Friedman\*  
Gregory Del Gaizo\*  
Paul J. Geller\*  
Eric H. Gibbs\*  
Thomas V. Girardi  
John Gomez\*  
Robin L. Greenwald  
Mark A. Griffin\*  
Deepak Gupta\*  
Alreen Haeggquist\*  
Brian Herrington\*  
Kristen A. Johnson\*  
Neville L. Johnson  
Jeffrey Kaliel\*  
Anne McGinness Kears  
Amy E. Keller  
William Kershaw\*  
Edward Labaton\*  
Jack Landskroner  
Seth Lesser\*  
Frederick S. Longer

Roger L. Mandel  
Gary E. Mason\*  
Cyrus Mehri\*  
Joseph H. Meltzer\*  
David P. Meyer\*  
Mark R. Miller\*  
Andre Mura\*  
Dianne M. Nast\*  
Gretchen M. Nelson  
Alexander Perez\*  
Gregory Y. Porter\*  
Thomas P. Rosenfeld\*  
Robert M. Rothman\*  
Susan M. Rotkis\*  
Samuel H. Rudman\*  
Jahan C. Sagafi\*  
Kristen Sagafi\*  
Fred Schenk\*  
Todd M. Schneider\*  
Ira A. Schochet\*  
David L. Selby II\*  
Joseph J. Siprut\*  
Steven A. Skalet\*  
Charles Slidders\*  
Gerson H. Smoger

Michael W. Sobol\*  
Kim D. Stephens\*  
Warren Stramiello\*  
David F. Sugerman\*  
Lynn Swanson\*  
Kitty Szeto\*  
Rolland Tellis\*  
Beth Terrell  
Michael P. Thornton  
Stephen Tillery\*  
Alfredo Torrijos\*  
Boris Treyzon\*  
Dominic Valerian\*  
Raymond F. Wagner\*  
Matthew Wessler\*  
Kenneth A. Wexler\*  
Steven N. Williams  
Matthew R. Wilson\*  
Martin Woodward\*  
Hassan A. Zavareei  
Helen I. Zeldes\*

*\*Non-Board Committee Members*

**Staff Liaison: F. Paul Bland, Jr.**

**COMMUNICATIONS & MARKETING COMMITTEE** – helps develop and implement the communications and marketing plan for Public Justice and the Public Justice Foundation, and selects the Illuminating Injustice Award winner.

***Daniel K. Bryson, Chair***  
***Christopher T. Nace,***  
***Vice Chair***

Timothy Bailey\*  
Sonia Pérez Chaisson\*  
Joan B. Claybrook  
Conal Doyle  
Brett A. Emison\*  
Robin L. Greenwald  
James Hannaway\*

J.D. Hays, Jr.  
James F. Humphreys  
Neville L. Johnson  
Amy E. Keller  
Jason Lazarus\*  
Matthew S. Melamed\*  
J.D. McMullen\*  
Paul Miller  
Majed Nachawati  
Stuart A. Ollanik

Bryan Pope\*  
Anna P. Prakash  
Ellen A. Presby  
Antonio M. Romanucci  
Frederick S. Schwartz  
David L. Selby II  
Vic Sher\*  
Gerson H. Smoger  
Michael J. Swanson\*  
Melissa W. Wolchansky\*

**Staff Liaison: Steve Ralls**

**DEVELOPMENT COMMITTEE** – works to ensure that the Board and other members are engaged in fund development activities and assist staff in securing contributions and/or membership dues from members and other supporters who give \$5,000 or more annually.

***Thomas M. Sobol, Chair***  
***Benjamin L. Bailey, Vice Chair***

Timothy Bailey\*  
Daniel K. Bryson  
Eric L. Cramer  
Steven E. Fineman

Andrew S. Friedman\*  
Stephen J. Herman  
James F. Humphreys  
Anne McGinness Kearse  
Andrew A. Lemmon  
J.D. McMullen\*

Robert Mongeluzzi  
Brad J. Moore  
Sally Newman\*  
Rodd M. Santomauro\*  
Tara D. Sutton  
Beth Terrell

**Staff Liaison: Jaye Lopez Van Soest**

**GALA COMMITTEE** – helps secure sponsorships, table captains, program ads, and “Bidding for Justice” auction prizes for our gala.

***Andrew A. Lemmon, Chair***  
***Lauren Guth Barnes,***  
***Vice Chair***

Kimberly Dougherty\*  
Neville L. Johnson  
Christopher T. Nace

Mary A. Parker  
John Roddy\*  
Tara D. Sutton

**Staff Liaison: Susan Gombert**

**INVESTMENT COMMITTEE** – oversees our investments.

***Steven Kazan, Chair***  
Leonard A. Bennett  
Alan R. Brayton  
Russell W. Budd

Sonia Pérez Chaisson\*  
Tom D’Amore\*  
Gale D. Pearson  
Donald H. Slavik

Todd A. Smith  
Paul L. Stritmatter  
Alan Zimmerman\*

**Staff Liaison: David Seabrook**

*\*Non-Board Committee Members*

**MEMBERSHIP, OUTREACH & DIVERSITY COMMITTEE** – seeks to increase membership in all categories up to and including the Advocate level, with special emphasis on increasing racial, ethnic and gender diversity; oversees and facilitates outreach to lawyers, lawyers’ organizations, law schools, and public interest groups.

*Preston C. Tisdale, Chair*

*Christopher Dalbey,\**

*Vice Chair*

*Rodney G. Gregory, Vice Chair*

David M. Arbogast

Daniel K. Bryson

Thomas M. Dempsey

Ingrid M. Evans

Fletcher D. Handley, Jr.\*

J.D. Hays, Jr.

Wayne Hogan

Badge Humphries\*

Jack Landskroner

Burton LeBlanc

Marni B. Lennon\*

Stanley J. Marks

Paul Miller

Brad J. Moore

Christopher T. Nace

Ellen A. Presby

Sandra H. Robinson

Antonio M. Romanucci

Robert L. Sachs, Jr.

Frederick S. Schwartz

Michael J. Swanson\*

Richard P. Traulsen

Erika Jacobsen White\*

Hassan A. Zavareei

**Staff Liaison: Maggie Barr**

## **Appendix Tab 3**



**PUBLIC JUSTICE, P.C.  
PUBLIC JUSTICE FOUNDATION  
NATIONAL HEADQUARTERS  
1620 L Street, NW  
Suite 630  
Washington, DC 20036  
(202) 797-8600  
Fax: (202) 232-7203**

**Web Site: [www.publicjustice.net](http://www.publicjustice.net)  
General E-mail: [publicjustice@publicjustice.net](mailto:publicjustice@publicjustice.net)**

**STAFF EXTENSION, AFFILIATION AND E-MAIL ADDRESS LIST**

<u>Employee</u>	<u>Ext.</u>	<u>Title</u>	<u>Affiliation</u>	<u>E-mail</u>
Adele Kimmel	229	Senior Attorney	Law Firm	akimmel@publicjustice.net
Aidan O'Shea	240	Communications Specialist	Foundation	aoshea@publicjustice.net
Arthur Bryant	202	Chairman	Foundation	abryant@publicjustice.net
Dan Surma	226	Accountant	Consultant	dsurma@publicjustice.net
Dani Zylberberg	255	Thornton Attorney	Law Firm	dzylberberg@publicjustice.net
David Muraskin	245	Food Safety Attorney	Law Firm	dmuraskin@publicjustice.net
David Seabrook	257	Director of Finance and Administration	Law Firm	dseabrook@publicjustice.net
Jessica Culpepper	256	Food Safety & Health Attorney	Law Firm	jculpepper@publicjustice.net
Jim Hecker	225	Environmental Enforcement Project Director	Law Firm	jhecker@publicjustice.net
Joyce Dela Peña	228	Legal Intern	Law Firm	jdela pena@publicjustice.net
June Yang	244	Foundation & Grants Officer	Foundation	jiang@publicjustice.net
Karla Gilbride	241	Cartwright-Baron Staff Attorney	Law Firm	kgilbride@publicjustice.net
Kasie Durkit	251	Legal Intern	Law Firm	kdurkit@publicjustice.net
Lauren Kelleher	248	Law Fellow	Law Firm	lkelleher@publicjustice.net
Leah Nicholls	249	Staff Attorney	Law Firm	lnicholls@publicjustice.net
Maggie Barr	234	Membership Manager	Foundation	mbarr@publicjustice.net
Noah Habenstreit	254	Communications Intern	Foundation	nhabenstreit@publicjustice.net
Norma Sapp	238	Office Manager	Law Firm	nsapp@publicjustice.net

Paul Bland	223	Executive Director	Law Firm	pbland@publicjustice.net
Paula Athey	231	Legal Assistant to Adele, Dani, David M. & Jim	Law Firm	pathey@publicjustice.net
Steve Ralls	246	Communications Director	Foundation	sralls@publicjustice.net
Susan Gombert	235	Meetings & Events Manager	Foundation	sgombert@publicjustice.net
Tommy Wrenn	233	Development Coordinator	Foundation	twrenn@publicjustice.net
Tonia Allison	232	Development Processing Assistant	Foundation	tallison@publicjustice.net
Yvonne Stewart	227	Legal Assistant to Jessica, Karla, Leah & Paul	Law Firm	ystewart@publicjustice.net

<b>CASE INTAKE HOTLINE</b>	<b>221</b>	<b>LIBRARY</b>	<b>258</b>
<b>COLLABORATIVE ROOM</b>	<b>236</b>	<b>RECEPTION AREA</b>	<b>600</b>
<b>CONFERENCE ROOM – SPEAKER PHONES – 237 / 250</b>	<b>230</b>	<b>WEBINAR ROOM</b>	<b>251</b>
<b>FOUNDATION CUBICLE # C</b>	<b>233</b>	<b>WORKROOM (Large)</b>	<b>224</b>
<b>FOUNDATION CUBICLE # D</b>	<b>254</b>	<b>WORKROOM (Small)</b>	<b>247</b>
<b>IT / COMPUTER ROOM</b>	<b>243</b>		
<b>KITCHEN</b>	<b>239</b>		

**OFFICE CONFERENCE CALL NUMBERS**

<b><u>Office</u></b>	<b><u>Affiliation</u></b>	<b><u>Conference Call Number</u></b>	<b><u>Passcode</u></b>
WCO	Law Firm	888-566-8440	5106228150
DCO	Law Firm	888-560-3504	2022327203
WCO & DCO	Foundation	888-560-3504	2027978600

**PUBLIC JUSTICE, P.C.  
PUBLIC JUSTICE FOUNDATION  
WEST COAST OFFICE  
555 12<sup>th</sup> Street  
Suite 1230  
Oakland, California 94607-4095  
(510) 622-8150  
Fax: (510) 622-8155**

**Conference Room: (510) 622-8211**

**STAFF EXTENSION, AFFILIATION AND E-MAIL ADDRESS LIST**

<b><u>Employee</u></b>	<b><u>Ext.</u></b>	<b><u>Title</u></b>	<b><u>Affiliation</u></b>	<b><u>E-mail</u></b>
Arthur Bryant	202	Chairman	Law Firm	abryant@publicjustice.net
Brian Hardingham	216	Law Fellow	Law Firm	bhardingham@publicjustice.net
Carson Riley	212	Legal Intern	Law Firm	criley@publicjustice.net
Jennifer Bennett	213	Staff Attorney	Law Firm	jbennett@publicjustice.net
Kathy Morris	201	Legal Assistant	Law Firm	kmorris@publicjustice.net
Leslie Bailey	203	Staff Attorney	Law Firm	lbailey@publicjustice.net
Leslie Brueckner	205	Senior Attorney	Law Firm	lbrueckner@publicjustice.net
Olivia Gonzalez	215	Administrative Assistant/Part-Time	Law Firm	ogonzalez@publicjustice.net
Vicky Ni	204	Managing Attorney	Law Firm	vni@publicjustice.net

<b><u>West Coast Office</u></b>		<b><u>East Coast Office</u></b>			
Arthur Bryant	(510) 622-8202	Adele Kimmel	(202) 861-5229	Lauren Kelleher	(202) 861-5248
Brian Hardingham	(510) 622-8216	Aidan O'Shea	(202) 861-5240	Leah Nicholls	(202) 861-5249
Carson Riley	(510) 622-8212	Dan Surma	(202) 861-5226	Maggie Barr	(202) 861-5234
Jennifer Bennett	(510) 622-8213	Dani Zylberberg	(202) 861-5255	Noah Habenstreit	(202) 861-5254
Kathy Morris	(510) 622-8201	David Muraskin	(202) 861-5245	Norma Sapp	(202) 861-5238
Leslie Bailey	(510) 622-8203	David Seabrook	(202) 861-5257	Paul Bland	(202) 861-5223
Leslie Brueckner	(510) 622-8205	Jessica Culpepper	(202) 746-4958	Paula Athey	(202) 861-5231
Olivia Gonzalez	(510) 622-8215	Jim Hecker	(202) 861-5225	Steve Ralls	(202) 861-5246
Vicky Ni	(510) 622-8204	Joyce Dela Peña	(202) 861-5228	Susan Gombert	(202) 861-5235
		June Yang	(202) 861-5244	Tommy Wrenn	(202) 861-5233
		Kasie Durkit	(202) 861-5251	Tonia Allison	(202) 861-5232
		Karla Gilbride	(202) 861-5241	Yvonne Stewart	(202) 861-5227

## **Appendix Tab 4**

**AMENDED BYLAWS OF THE  
PUBLIC JUSTICE FOUNDATION**

**As Amended February 29, 2016**

**ARTICLE I**

**Name**

The name of the Corporation is the Public Justice Foundation (“the Corporation”).

**ARTICLE II**

**Purposes of the Corporation**

The Corporation is organized to operate exclusively for charitable and educational purposes, including encouraging legal advocacy and litigation in the public interest on substantive issues of public health, environmental protection and sustainability, consumer rights, and civil rights and liberties by, among other things, preparing educational materials and conducting educational programs for attorneys, preparing materials to inform the general public about the role of lawyers in furthering public justice, and providing funds to organizations which are engaged in public interest litigation.

**ARTICLE III**

**Offices and Registered Agent**

Section 1. Offices. The Corporation shall continuously maintain in the State of Tennessee a registered office at such place as may be designated by the Board of Directors. The principal office of the Corporation and such other offices as may be established shall be located at such place or places, either within or without the State of Tennessee, as may be designated by the Board of Directors.

Section 2. Registered Agent. The Corporation shall continuously maintain within the State of Tennessee a registered agent, who shall be designated by the Board of Directors.

Section 3. Changes. Any change in the registered office or registered agent of the Corporation shall be accomplished in compliance with the laws of the State of Tennessee and as provided in these Bylaws.

## ARTICLE IV

### **Board of Directors**

#### Section 1. General Powers and Duties.

A. The affairs and property of the Corporation shall be managed, controlled, and directed by a Board of Directors. The Board of Directors shall have, and may exercise, any and all powers provided in the Articles of Incorporation or the laws of the State of Tennessee that are necessary or convenient to carry out the purposes of the Corporation.

B. The duties of the Board of Directors shall include, but are not limited to: providing for the general governance of the Corporation; establishing the purposes, mission and goals of the Corporation; evaluating the Corporation's implementation of such purposes, mission and goals; obtaining funding for the operation of the Corporation and the achieving of the Corporation's purposes, mission and goals; approving the Corporation's budgets and financial statements; appointing, monitoring, evaluating and setting the compensation of, and, if necessary, replacing, the Executive Director; and, performing those functions described in these Bylaws.

#### C. Section 2. Composition of the Board of Directors.

A. The Board of Directors shall consist of 63 Directors nominated and elected pursuant to Article IV, Section 4, of these Bylaws. Fifty of the Directors shall be "at large" and the remaining 13 Directors shall comprise the Executive Committee as described in Article VII, Section 2, of these Bylaws. Each past President of the Corporation shall be an ex-officio member of the Board, with voting power, but shall not be counted as among the 63 Directors. One or more additional ex-officio members, with voting power, may be appointed by the Board in its discretion, by vote of two-thirds of the Board at a regularly scheduled Board meeting. Absent a dissenting vote, the Board of Directors may give the title of Chairman or Chairwoman to a current employee of the Corporation; the Chairman or Chairwoman shall be an ex-officio member of the Board, with voting power, who shall neither be counted as one of the 63 Directors nor entitled to participate by right in executive sessions of the Board.

B. Unless a Director has been elected to complete the incomplete term of another Director (in which case the newly-elected Director's term will expire when the previously-elected Director's term would have expired), the term of a Director shall expire at the third regular membership meeting after the meeting at which the Director was elected. The term of a Director shall also expire by the Director's death, resignation, or removal in accordance with these Bylaws.

C. Any vacancy in the Board of Directors caused by death, resignation, or removal in accordance with these Bylaws shall be filled by the affirmative vote of a majority of the Board of Directors, even though there may be less than a quorum as defined by these Bylaws, until the next regularly scheduled membership meeting at which time an election will be held to fill the vacancy, if necessary. Any vacancy caused by an amendment to these Bylaws, which increases

the number of Directors comprising the Board of Directors, shall be filled by a vote of the Members at the next regular meeting of Members.

D. A Director may resign at any time by giving notice thereof in writing to the President.

E. A Director elected by the Members may be removed with or without cause by a two-thirds vote of the Members. A Director elected by the Board of Directors, as prescribed for in these Bylaws, may be removed with or without cause by a two-thirds vote of the Board of Directors.

F. The President of the Corporation shall preside at all meetings of the Board of Directors at which he or she is present. In the absence of the President, meetings of the Board of Directors shall be chaired by the next highest ranking Officer present at the meeting.

### Section 3. Meetings of the Board of Directors.

A. Regular meetings of the Board of Directors shall be held up to four times each year with at least one of those meetings occurring within one week of the Annual Convention of the American Association for Justice. Special meetings may be called at the discretion of the President or at the request of two-thirds of the 63 Directors.

B. The time and place of all meetings of the Board of Directors shall be designated by the President. The meetings may be held within or without the State of Tennessee.

C. At least 10 days' notice shall be given to each Director of a regular meeting of the Board of Directors. A special meeting of the Board of Directors may be held upon notice of five days. Notice of a meeting of the Board of Directors shall specify the date, time, and place of the meeting, but need specify only in broad terms the purpose for the meeting or the business to be conducted. Notice of a meeting shall be provided by any reasonable means of communication, including by e-mail or other electronic means.

D. The personal attendance of 21 of the 63 Directors (or one-third or more of the Directors if there are fewer than 63 Directors at the time of a meeting of the Board of Directors) shall constitute a quorum.

E. Except as otherwise prohibited by law, or as provided by the Articles of Incorporation, or these Bylaws, all matters before the Board of Directors shall be decided by a majority vote of all Directors present, including ex-officio Board members, at a meeting at which a quorum exists.

F. Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without such a meeting if all current Directors consent to taking such action without a meeting.

G. In between meetings of the Board of Directors, the Executive Committee shall exercise the power and duties described in Article VII, Section 2, below.

Section 4. Election of Directors.

A. Election to the Board of Directors shall be limited to those individuals who are Members of the Corporation in one of the current membership categories, having paid an annual fee within the past year.

B. The Board Development and Nominating Committee (see Article VII, Section 1, below) shall nominate annually candidates for the vacancies among the Directors for election by the Members. The Board Development and Nominating Committee shall announce a slate of candidates in writing (by mail or e-mail) to the membership no later than 30 days before the regular membership meeting.

C. Nominations may be made by any Member in person at the regular membership meeting.

D. The Directors shall be elected at a regular membership meeting. Members may vote for Directors only in person, either publicly or by secret ballot (if requested by a Member). Voting by Members is described in Article VI, Section 4, below.

E. If requested by a Member, a designee of the Board Development and Nominating Committee will count the ballots and announce the results at the meeting.

Section 5. Board Service Requirements. The Board of Directors shall have the right to establish service requirements for Directors from time to time by resolution of the Board of Directors. Such a resolution shall require approval by at least a two-thirds vote of the Board of Directors.

Section 6. Election of Public Justice, P.C. Shareholders. The Board of Directors shall select the shareholders of Public Justice, P.C. Shareholders of Public Justice, P.C. must be members of the Corporation and must be admitted to practice law in the District of Columbia. Shareholders may be selected either by a majority vote of the Directors present at a Board meeting, or by submitting a request to be selected as a shareholder to the Board of Directors at least 10 days in advance of any regular or special meeting of the Board and being approved by a majority vote of the Board members present at a duly authorized Board meeting. Members selected to be shareholders of Public Justice, P.C., shall purchase their shares in Public Justice, P.C., within 30 days and shall surrender their shares within 30 days of their or the Board's decision that they should no longer be shareholders. Members selected to be Public Justice, P.C., shareholders are to ensure that Public Justice, P.C., is operated in a manner consistent with the purposes of the Corporation and consistent with any agreements entered into between the Corporation and Public Justice, P.C.



## ARTICLE V

### **Officers**

Section 1. Officers. The Officers of the Corporation shall be a President, a President-Elect, a Vice President, a Secretary, and a Treasurer. Officers shall be elected by the Members at the annual membership meeting pursuant to the same process as that used to elect the Directors.

Section 2. Terms, Powers and Duties. The Officers of the Corporation shall hold their offices for a term of one year or until their successors are chosen, whichever is later. All Officers shall exercise such powers and perform such duties as shall be determined from time to time by the Board of Directors.

Section 3. Removal and Vacancies. Any Officer of the Corporation may be removed at any time by a two-thirds vote of the Board of Directors. Any vacancy occurring in any office of the Corporation may be filled by the Board of Directors for the remainder of the term by a majority vote of the Board of Directors.

Section 4. Execution of Documents. The President, or the President's designee (including the Executive Director), may enter into and execute on behalf of the Corporation contracts, leases, debt obligations and all other forms of agreements or instruments, whether under seal or otherwise, so long as permitted by law, the Articles of Incorporation and these Bylaws, except where such documents are required by law to be otherwise signed and executed, or where the signing and execution thereof shall be exclusively delegated by the Board of Directors to some other Officer or agent of the Corporation, including the Executive Director.

Section 5. General Duties and Powers. The duties and powers of the Officers of the Corporation shall be as provided in these Bylaws or shall be those customarily exercised by non-profit corporate officers holding such offices (except to the extent they are inconsistent with these Bylaws or with any provision made pursuant hereto).

Section 6. The President. The President of the Board of Directors, subject to direction by the Board of Directors, shall perform those duties described in these Bylaws and all duties customary to that office.

Section 7. The President-Elect. The President-Elect shall exercise all of the powers of the President in his or her absence and perform such other duties as the Board of Directors shall determine.

Section 8. The Vice President. The Vice President shall assist the President and President-Elect in the performance of their duties and shall perform such other duties as the Board of Directors shall determine.

Section 9. The Secretary. The Secretary, or the Secretary's designee (including the Executive Director), shall be responsible for keeping an accurate record of the proceedings of all meetings of the Board of Directors, and such other actions of the Corporation as the Board of Directors shall direct. He or she shall give or cause to be given all notices customary to the office of the Secretary.

Section 10. The Treasurer. The Treasurer, or the Treasurer's designee (including the Executive Director), shall perform all duties customary to that office, shall have custody of and be responsible for all corporate funds and securities, and shall keep full and accurate accounts of receipts and disbursements in the books of the Corporation. This includes depositing or causing to be deposited all monies or other valuable effects in the name of the Corporation in such depositories as shall be selected by the Board of Directors or its designee. Funds of the Corporation may be disbursed as ordered by the Board of Directors or its designee, taking proper vouchers for such disbursements, and shall render an account of the financial conditions of the Corporation to the President and Board of Directors at its regular meetings or at any other time that the President of the Board of Directors so requires.

## **ARTICLE VI**

### **Members**

Section 1. Eligibility. The Corporation is a membership Corporation; any interested person or organization is eligible for membership.

Section 2. Qualification for Membership. Persons and organizations may become members in good standing by completing such application forms as the Board of Directors may provide and paying the membership dues as established and approved by the Board.

Section 3. Membership Categories and Fees. Categories for membership in the Corporation and the corresponding dues shall be established and approved by the Board of Directors from time to time.

#### Section 4. Voting and Members.

A. All Members shall: (1) have voting rights with respect to the election of Directors; (2) undertake only those actions permitted under the Articles of Incorporation, these Bylaws or the laws of the State of Tennessee; and, (3) only perform such actions as the Board of Directors may from time to time designate.

B. When votes are conducted at meetings, a Member may vote only in person. In the absence of a meeting, voting on all matters, except the election of Directors, may also be conducted by mail or email. When votes are taken by mail or email, a Member may only vote in that fashion.

C. One (1) percent of the Members in good standing shall constitute a quorum for any action taken by the Members at either a meeting or by mail or e-mail. Decisions shall be made by a majority vote of the Members voting.

Section 5. Members of Record. The Secretary or the Secretary's designee shall maintain a current record of Members in good standing. All such Members in good standing as of a date to be established from time to time by the Board of Directors shall be eligible to vote at meetings of Members and to enjoy such other rights and privileges as the Board of Directors, acting pursuant to the Articles of Incorporation and these Bylaws, may confer upon Members.

Section 6. Meetings of Members.

A. A regular membership meeting shall be held every year during or within one week of the Annual Convention of the American Association for Justice at a time and place to be designated by the President. Any matter for decision by the Members may be determined by majority vote of the Members present at a meeting at which a quorum exists.

B. Written notice of the time and place of the regular membership meeting shall be sent to all Members at the last mailing or e-mail address provided by the member, at least thirty (30) days before the regular meeting. Similar notice shall be sent to all members at least ten (10) days before any special membership meeting.

Section 7. Expulsion of Members. A Member may be expelled with or without cause by a three-quarters vote of the current Board of Directors pursuant to the requirements of the laws of the State of Tennessee.

## **ARTICLE VII**

### **Committees**

Section 1. Presidential and Standing Committees.

A. The President may from time to time create, restructure or eliminate committees other than those Committees in Part B of this section and Section 2 of this Article. The President shall have the power to appoint the members of all committees except the Executive Committee. At the President's discretion, membership in all committees, except the Executive Committee and the standing committees described in Part B of this section (which members must be Board members), may or may not be limited to members of the Board of Directors.

B. The "Board Development and Nominating Committee" and "Case Evaluation Committee" shall be standing committees of the Board of Directors. Their membership shall be appointed by the President from members of the Board of Directors. The Board Development and Nominating Committee shall perform the duties specified for it in Article IV, Section 4, of these Bylaws, and those duties designated for it by the Board of Directors.

Section 2. Executive Committee.

A. The Executive Committee shall consist of the five Officers of the Corporation and eight additional members of the Board, including the immediate past President and up to two additional past Presidents, to be elected to one-year terms by the Members at the annual membership meeting, pursuant to the same process as that used to elect the Directors. The President shall be the Chair of the Executive Committee. The Executive Committee shall keep regular minutes of its proceedings and shall provide the same to the Board of Directors.

B. Vacancies in the Executive Committee arising in between general membership meetings may be filled by the Board of Directors at a regular or special meeting for the remainder of the term. The Executive Committee shall continue to conduct its business despite the existence of any vacancies.

C. In between meetings of the Board of Directors, the Executive Committee shall have the powers and duties of the Board of Directors, except the Executive Committee shall not have the power to: (a) elect or remove Officers or other members of the Board of Directors; (b) appoint or remove the Executive Director; (c) adopt a budget; (d) amend the Bylaws; or (e) take actions that violate either these Bylaws or resolutions that have been passed by the Board of Directors. The Executive Committee's powers and duties include, but are not limited to, responding to inquiries or requests of, and providing assistance to, the Executive Director concerning the oversight of the Corporation, and taking necessary and appropriate steps to make recommendations to the Board of Directors on matters such as the operations, budgets, expenses, and finances of the Corporation.

Section 3. Other Committees. The Board of Directors may create other committee(s) consisting of Directors or other persons, which committee(s) shall have such authority as the Board of Directors may direct.

**ARTICLE VIII**

**Executive Director**

The Executive Director shall be the chief operating officer of the Corporation and, subject to the direction of the Board of Directors and the President, shall perform all duties customary to that office and as set forth in these Bylaws and consistent with the laws of the State of Tennessee, and shall supervise and control the affairs of the Corporation in accordance with any policies and directives approved by the Board of Directors and the President.

**ARTICLE IX**

**Indemnification**

Section 1. The Corporation shall indemnify and hold harmless each Director and Officer who is made a party to a proceeding (because the Director or Officer is or was a Director or Officer) against liability incurred in the proceeding to the fullest extent authorized by Tenn. Code Ann. § 48-58-502 and § 48-58-507, and in accordance with the procedures set forth in Tenn. Code Ann. §48-58-506.

Section 2. The indemnification provided by this Article IX shall not be deemed exclusive of any other rights which such Director or Officer may have under any agreement, vote of the Board of Directors, or otherwise.

Section 3. The Corporation shall purchase and maintain insurance on behalf of an individual who is or was a Director, Officer, employee or agent of the Corporation against liability asserted against or incurred by the individual in that individual's official capacity or arising from the individual's status as a Director, Officer, employee, or agent, whether or not the Corporation would have the power to indemnify the individual against the same liability under these Bylaws or applicable laws.

Section 4. Every provision of this Article IX is intended to be severable, and if any term or provision is invalid for any reason whatsoever, such invalidity shall not affect the validity of the remainder of this Article IX.

## **ARTICLE X**

### **Fiscal Year**

The fiscal year of the Corporation shall begin on January 1 and end on December 31 of each calendar year, unless changed by the Board of Directors by resolution of the Board.

## **ARTICLE XI**

### **Amendments**

These Bylaws may be altered, amended or repealed, or new Bylaws may be adopted, at any meeting of the Board of Directors by a two-thirds vote of the Board of Directors, if at least 10 days' written notice is given of the intention to take such action at such meeting. Written notice may be waived by the unanimous approval of the Board of Directors attending the meeting.